

CURRENT SALES REPRESENTATIVE NO. \_\_\_\_\_

STATE OF LOUISIANA  
**RECREATIONAL AND USED MOTOR VEHICLE COMMISSION**  
3132 VALLEY CREEK DRIVE  
BATON ROUGE, LOUISIANA 70808  
(225) 925-3870 FAX # (225) 925-3869  
www.lrumvc.state.la.us

FOR OFFICE USE ONLY

RECEIPT NO.
DEALER NO.
LICENSE NO.
DATE ISSUED

**APPLICATION FOR LICENSE AS A SALES REPRESENTATIVE FOR YEAR 20\_\_\_\_\_**

PLEASE PRINT OR TYPE. Complete entire application and attach such documents as required. Any misrepresentation or omission of information shall be grounds for refusal to issue or revocation of a Sales Representative License.

NAME \_\_\_\_\_ HOME PHONE (\_\_\_\_) \_\_\_\_\_  
Last First Initial

CELLULAR PHONE (\_\_\_\_) \_\_\_\_\_

RESIDENCE ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HAIR \_\_\_\_\_ EYES \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ RACE \_\_\_\_\_ SEX \_\_\_\_\_ DATE EMPLOYED \_\_\_\_\_

DRIVER'S LICENSE NO. \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

MANUFACTURER/DISTRIBUTOR NAME \_\_\_\_\_

MANUFACTURER/DISTRIBUTOR ADDRESS \_\_\_\_\_

HAS YOUR APPLICATION FOR A LICENSE AS A SALES REPRESENTATIVE EVER BEEN DENIED OR REVOKED BY THIS OR ANY OTHER STATE? YES ☐ NO ☐ IF YES, WHY? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIME OTHER THAN A TRAFFIC VIOLATION IN THE PAST 5 YEARS? YES ☐ NO ☐ IF YES, STATE INDIVIDUAL'S NAME, OFFENSE, DATE OF OFFENSE AND WHERE. \_\_\_\_\_

U. S. Citizen? Yes ☐ No ☐ IF NOT A U.S. CITIZEN, ATTACH COPY OF RESIDENT ALIEN CARD (FRONT AND BACK) AND DRIVER'S LICENSE.

I HEREBY CERTIFY THAT THE STATEMENTS MADE HEREIN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT I AM FAMILIAR AND WILL ABIDE WITH THE PROVISIONS OF ALL THE LAWS, RULES AND REGULATIONS UNDER WHICH THIS APPLICATION IS MADE.

\*APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ANY FALSE ANSWER IS A CRIMINAL OFFENSE SUBJECT TO A FINE NOT TO EXCEED \$5,000.00 OR IMPRISONMENT NOT TO EXCEED 4 YEARS OR BOTH.

**EMPLOYER'S ENDORSEMENT**

THE FOREGOING ANSWERS BY THE ABOVE APPLICANT HAVE BEEN READ BY ME AND ARE BELIEVED TO BE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THE APPLICANT IS RECOMMENDED AS TRUSTWORTHY AND A PERSON WHO WILL ABIDE BY THE PROVISIONS OF THE LAWS AND THE RULES AND REGULATIONS GOVERNING THE SALE OF VEHICLES.

MANUFACTURER/DISTRIBUTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
(Individual, Managing Partner, President of Corporation or Duly Authorized Representative)

SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20 \_\_\_\_\_

NOTARY PUBLIC SIGNATURE/COMMISSION STAFF \_\_\_\_\_

\*A SALES REPRESENTATIVE LICENSE IS NOT TRANSFERABLE. UPON TERMINATION OF EMPLOYMENT WITH A MANUFACTURER/DISTRIBUTOR, THE LICENSE **MUST BE RETURNED** TO THE LOUISIANA RECREATIONAL AND USED MOTOR VEHICLE COMMISSION. A SALES REPRESENTATIVE IS NOT NEEDED IF THE MANUFACTURER IS ALSO A LOUISIANA DEALER AND BOTH OPERATIONS ARE CONDUCTED AT THE SAME LOCATION.

ATTACH CHECK TO COVER \$100.00 SALES REPRESENTATIVE FEE.

ATTACH CHECK FOR \$35.00 TO COVER CRIMINAL RECORD CHECK, IF APPLICABLE.

MAKE CHECK PAYABLE TO: LOUISIANA RECREATIONAL AND USED MOTOR VEHICLE COMMISSION.

MAIL COMPLETED FORM, FEES AND ATTACHMENTS TO THE ADDRESS LISTED ON THE TOP OF THIS APPLICATION.

**PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, ASSISTANCE WILL BE PROVIDED IN COMPLETING ANY FORMS REQUIRED BY THE LOUISIANA RECREATIONAL AND USED MOTOR VEHICLE COMMISSION.**